

MPSD 2023 Recital Procedure Letter

Where do I drop off my dancer at the Arts & Culture Centre?

- Please do not drop off dancers at the archway entrance (box office entrance) or the backstage doors. Dancers and parents should continue to the laneway on the north side of the building (parallel to Prince Philip Drive) and enter through the North Entrance (Accessible).
- Once inside the North Entrance, you will see signs indicating 'MPSD Dancers, Wait Here 😊'
- The North Entrance is to be used for Staging, Tech/Dress, and Recital Day

What happens next at Staging & Tech/Dress?

- Your dancer will be greeted by one of our MPSD Volunteers, who will then bring your dancer backstage to the main auditorium. They will be seated in the audience until their staging or Tech/Dress time. Please note that parents/guardians are not permitted backstage or in the audience (Exception: any parents who are volunteering).
- Once they are finished their rehearsal, the dancers will be returned to the North Entrance, and the MPSD volunteer will remain with them until all dancers have been picked up by their families

What do we bring?

- **Staging (May 21 & 22):** Please arrive 15 minutes before your dancer's specified staging time. This rehearsal is to familiarize the dancers with their places on the stage. Dancers do not need their costumes. Students should wear their usual class attire with the dance shoes they need for the dance style(s) they have. We recommend that our younger dancers leave their belongings with their parents/guardians to avoid losing any items in the audience seats.
- **Tech/Dress (May 22):** Please arrive 15 minutes before your dancer's specified tech/dress time. This rehearsal is where the music, lights, and costumes all come together in preparation for the Saturday recital. Stage make-up is not necessary. Hair should be pulled back neatly (as per the appropriate dance style), however show-coiffed hair is not necessary. Please have dancers dressed in their first costume (please see the Tech/Dress running orders for guidance as to the order the dances are being performed), with the dance shoes needed for their dance(s). Dancers are encouraged to wear their costumes for Tech/Dress, please bring any additional costumes to change into. Water is permitted in the auditorium.
- **We are running the show twice through in the specified order, which means that students are required to remain the full length of the rehearsal and may not leave early**
- **NO FOOD TO BE EATEN IN THE AUDIENCE!** Should your dancer need a snack, they must eat it out of the theatre. We encourage dancers to have lots of great, energy filled and nutritious snacks/food if they are in multiple rehearsals, ie. if they are required to

attend both 11.00 am – 1.00 pm AND 1.30 – 3.30 pm ****Please discuss this important rule with your dancer before they arrive for their rehearsals****

- **Allergies:** Please ensure your dancer's snacks are free from any nuts and nut butter, kiwi, eggs, tuna fish, and bananas

Recital (May 23 & 24):

It's Showtime!

- Dancer arrival time: 6.00 pm

Reminder: Our recital starts at 6.30 pm

- Dancers should come fully dressed in their first costume and have all their shoes and additional costumes for any subsequent dances with them. Same meet and greet procedure (as per Staging and Tech/Dress) applies to the recital
- Make-up: As the stage lights are quite bright, we recommend that dancers wear some stage make-up (e.g. foundation, blush, bronzer, eye shadow, mascara, and bright lipstick: pinks or red) so they don't fade away under the lights. Stage make-up is generally a little "more" than everyday wear. DFYC and Combo students – this is completely at parental discretion 😊
- Hair should look polished, and the styling depends on the dance genre (e.g. ballet = bun, Hip Hop = down). If you are unsure, please ask your dancer's teacher during the rehearsals at the ACC
- We recommend that students bring a quiet activity with them to help pass the time, as well as non-staining snacks and water. Please do not include any beverage that could stain your dancer's costume (or someone else's), and ensure they have enough snacks.
Students are not permitted to go meet parents at intermission as they are not permitted to leave the backstage area until the show has finished.
- **Do not send your dancer with money for the vending machines – they will not be permitted to leave the backstage area.** The ACC is a public building, and we will not be permitting any students to leave the backstage area for safeguarding purposes.
- If your dancer will be leaving once they have danced and before the end of the performance, please notify Beth in writing via email to elisabethpardy@hotmail.com

- **Parents are not permitted backstage at any point during the performance, nor doing intermission** (Exception: parents that are volunteering). Should your dancer need you for any reason, we will page you in the audience and go from there 😊
- Dancers will be brought to their parents at the North Side entrance once the recital has finished and a volunteer will remain until all dancers have been collected by their families
- Memories Forever will be recording the performances should you wish to purchase a copy of the recording

We cannot wait for next week! As always, please don't hesitate to get in touch should you have any further questions 😊

Team BAE
Beth, Erika, Amanda